

GENERAL INFORMATION

Prepared for the 12th Asian Fisheries and Aquaculture Forum (12AFAF)

Schedule

The 12AFAF will be held on 8 – 12 April 2019.

Venue

All forum sessions and social events will be held at the

Iloilo Convention Center
Megaworld Blvd, Mandurriao, Iloilo City, 5000
Philippines

Time

The 24-hour clock format of time keeping will be used in the forum.

Official Language

English is the official language of the 12AFAF.

Onsite Application for Membership in the Asian Fisheries Society

Onsite application for AFS membership will be available on 8 April 2019, 09:00 to 17:00. Find the AFS booth in the lobby area.

Onsite Registration

Onsite registration will be on 8 April 2019, 09:00 to 17:00, Iloilo Convention Center, lobby area. Other hours are: 08:00 – 08:30 on April 9 (Tuesday) and April 10 (Wednesday).

12AFAF Forum Kit Pick up

All registered participants (online and onsite) can pick up their forum kit at 10:00 to 17:00 on 8 April 2019 at the Iloilo Convention Center. Another schedule for forum kit pick up is at 08:00 to 08:30 on 9 & 10 April 2019.

Wear 12AFAF ID at all times

Wear the 12AFAF ID at all times while in the venue. 12AFAF ID is required for admission to the venue, all sessions, training/workshops, lunches, and breaks. Tickets for lunches and the social event will be included in the forum kit.

Secretariat Area

Second Floor, outside of the VIP room

12AFAF Committee Members

12AFAF Committee members will wear ID identifying them as members of the 12AFAF committees. Feel free to ask them questions.



Submission of Presentation

Look for the Oral Presentation Submission desk in the lobby area.

Oral presenters in regular sessions should bring their presentation in a USB for upload onto the 12AFAP venue laptops on 8 April 2019, 13:00 – 17:00. By 9 April 2019, presentations can only be uploaded in the room where you are scheduled to present, and must be done during breaks, not at the beginning of your session. You must upload your presentation at least one parallel session ahead of the one in which you are presenting, but preferably one day before. Please label your presentation file using your surname and first three words of the title of your presentation to avoid confusion between uploaded files.



Oral Presenters in special sessions should follow the guidelines on presentation uploading of the special session

Presentation materials of students in oral competition should only be submitted on 8 April 2019, 13:00 – 17:00. See presentation guidelines for more details.

Mounting and Dismounting of Posters

Look for the Poster Information Desk at the lobby on 8 April 2018 to register your poster and knowing the assigned poster board.

Posters MUST be printed prior to the 12AFAP. All presenters (regular or competing) are responsible for mounting and dismounting their posters. Posters should be mounted from 13:00 to 17:30 on 8 April 2019. All posters will remain in situ throughout the forum. Posters must be removed between 17:30 to 18:00 on 11 April 2019. Any posters left at the conference venue will be removed and there is no assurance it will be returned to the owner. .

Certificate

Certificates will be issued when requested. The Certificate Committee will release the requested certificates on 11 April 2019, 15:00 to 17:00.

- Certificate of Participation - show your 12AFAP ID
 - This will be issued for those who attended 12AFAP who did not make any presentation.
- Certificate of Appreciation (oral and poster presenters)
 - This will be issued for oral and poster presenters in regular, special, competition sessions
 - Request for a signed note from the Session Chair after the session. Bring right away the note to the Certificate Committee so they can prepare for your certificate.
- Certificate of Appearance
 - This will be for Philippine Government Employees

Internet

There will be free internet connection in the forum venue.

For overseas delegates using Manila airports: Upon arrival in Manila airport, there are free SIM cards that you can avail of that can be used while in the Philippines. See booths of telecommunication providers right outside the luggage area.

**Official 12AFAP website**

<http://12afaf.net/>

Social Media Information

Follow 12AFAP on Twitter @ 12afafph

Please use hashtag #12AFAP and #12AFAP2019

Like or Follow 12AFAP on Facebook: <https://www.facebook.com/12th-Asian-Fisheries-and-Aquaculture-Forum-1031069690435648/>

Instagram: 12afafphilippines

Photo Booth

There will be a photo booth where photos taken (with consent) of participants will be uploaded directly to 12AFAP Facebook. Having your photos taken means that you agree to have your photo uploaded to the FB.

Smoking Policy

Smoking is not allowed in the forum venue. Smoking ban is also enforced in Iloilo City where the venue is located. There are designated smoking areas only in airports and in other places. Smoke only in designated smoking areas.

Mobile Devices Etiquette

Turn off (or put in mute or vibrate mode) your mobile devices while inside the forum venue.

Dietary Requirements

Your dietary requests were noted. Food to be served was carefully chosen to ensure they are safe for people with allergy and other restrictions.

Photography and Recording Policy

Photos and videos may be taken during the 12AFAP. If you do not wish to be photographed, then inform the Registration Desk during the registration or pick up of kit so that your ID can be properly tagged.

Photo taking and video recordings of presentations are to be done with prior consent of presenters. Copies of presentation materials should be requested from the presenters.

Traveling by Plane to Iloilo

By plane, travel time to Iloilo takes around 1 hour from Manila, 30 minutes from Cebu, 2 hours and 30 minutes from Hong Kong, and 3 hours and 30 minutes from Singapore.

To/From Airport to the City

The Iloilo International Airport is approximately 30 minutes away from Iloilo City Proper. Several transportation options are available for arriving and departing passengers, including taxis, UV express vans, and other forms of public commute. Taxi fare is from 500 – 600 pesos. UV Express vans are 50 pesos up to SM City, Iloilo only.

The transportation stands are in front of the Iloilo Airport terminal, within the waiting area for arrivals.



Getting Around Iloilo City

Iloilo City is served mostly by passenger jeepneys and white metered taxis within the city limits. These often serve fixed routes and mostly travel on the city's major and secondary roads. Taxis flag down rate is 40 pesos and the distance rate is 13.50 pesos per kilometre. Jeepney fare is 8.5 pesos.

Exchange Rate

The national currency in the Philippines is the Philippine Peso (PhP). Please ensure that you have sufficient cash with you to cover for taxi fare and meals that you will take on your own. The currency exchange rate is approximately 1 USD = 50 PhP.

Weather

April is summer month in the Philippines. Average temperature ranges from 32°C to 34°C. The venue will be air-conditioned.

Dress Code

The dress code for the 12AFAP is smart casual. Participants are encouraged to bring traditional clothing and outfit during the April 9 reception night.

Electricity Advice

In the Philippines the standard **voltage** is 220 V and the frequency is 60 Hz. Outlets in Iloilo generally accept the flat blade plug (right)



Attendance & Punctuality

The 12AFAP Organizers would like to extend its gratitude for your presence and for coming on time in all sessions throughout the 12AFAP.

Emergency Contact Name and Number:

Dr. Alice Joan Ferrer: 0966- 8657887