

ONLINE REGISTRATION STEPS

The registration procedure is indicated on the 12AFAP website: <http://12afaf.net/registration/>.

The steps are as follows:

- 1) Know the registration rate for you. For overseas delegates, the rates are shown on the 12AFAP website (see above). For Filipinos, send email to 12afaf2019@gmail.com to request for the rates.
- 2) Deposit the registration fee in the account shown below.

BANK INFORMATION FOR TRANSACTION	
Bank Name:	PHILIPPINE NATIONAL BANK (PNB)
Bank Account Name:	UNIVERSITY OF THE PHILIPPINES VISAYAS FOUNDATION, INC
Bank Account No:	CURRENT ACCOUNT NO. 311370000810
Branch Name:	PNB MIAGAO BRANCH
BSB/Sort/ABA/Swift Code:	ROUTING NO. 026003007; SWIFT CODE: PNB MPHMM
Beneficiary Bank Contact Person:	MS. VIVIAN N. ABELLA +63-33-3158201 miagao@pnb.com.ph

- 3) Scan the deposit slip/bank receipt. You need it to attach to the online registration form.
- 4) If you are a student, then scan any proof such as your ID, registration form or certificate from your adviser.
- 5) Enter 12AFAP online registration site: <http://12afaf.net/registration/>. Scroll down to see the online registration form. Fill it in with the necessary information. Towards the end of the form, you will be requested to attach the deposit slip/bank receipt before clicking "Submit".
- 6) If the submission is successful, then you will receive an automatic notification that the submission was received.
- 7) Once the 12AFAP Registration Committee has verified your online registration form and payment, you will receive an email (in your email provided in the online registration) from the committee. An official registration confirmation letter is attached to the email.
- 8) Print the confirmation letter and bring to 12AFAP on 8 April 2019 to pick up your forum kit and official receipt.

- Note that the onsite registration is in the afternoon of 8 April 2019 (13:00 to 17:00 hours).