



**12th Asian Fisheries and Aquaculture Forum
8 – 12 April 2019
Iloilo Convention Center, Iloilo City, Philippines**

Poster Presentation Guidelines

12AFAF Registration

All regular poster presenters must be registered to attend the 12AFAF.

Poster dimensions

Total poster size must fit within a maximum space of 1m in width and 2.4m in height. Any poster exceeding these dimensions will not fit the poster display board.

Production and transport

Posters **MUST** be printed prior to the 12AFAF. The presenter must transport all materials to and from the venue. It will not be possible to send the poster directly to the Forum venue in advance of the forum. There will be **NO** printing facilities available at the forum.

Design restrictions

All text should be in English. Efforts should be made to create posters that are as professional and visually appealing as possible. Posters that are clearly inappropriate – for example, using a font size that cannot be read from an arm's length from the poster – may be removed. It is not acceptable to post the pages of a research article in place of a poster.

Putting up and removing your poster

Presenters are responsible for mounting and dismounting their posters.

Posters may be set up from 13:00 to 17:30 on 8 April 2019, ensuring it is up before the poster session is formally opened on 9 April 2019 after the opening ceremony. All posters will remain in situ throughout the forum. Posters must be removed **between 17:30 to 18:00 on 11 April 2019**. Any posters left at the conference venue will be removed and there is no assurance it will be returned to the owner. .

All poster boards will have a number attached. A map showing where each poster board is situated will be available at the venue.

Poster board allocation

All posters will be allocated a poster number to allow presenters to access other posters of interest. You **must attend** the allocated poster sessions.



Poster session	Day	Time
1	9 April 2019	15:00 – 15:30
2		17:30 – 18:00
3	10 April 2019	08:00 – 08:30
4		10:00 --10:30
5		15:00 – 15:30
6		17:30 – 18:00
7	11 April 2019	08:00 – 08:30
8		10:00 --10:30

Flyers and handouts

Presenters are permitted, but not required, to stick an envelope with handouts or flyers on the poster boards. No hand-outs or fliers can be left on the floor around the poster display. The Forum will not be providing envelopes or sticky tape for this purpose, the presenter must bring these themselves.

Location

The poster boards will be set up in the lobby and in Hall A of the venue.

General

There is no set poster format for this event, but it is suggested that you include the title of the poster, authors and affiliations and appropriate data. Please present your work at the highest quality possible.

Poster Information Desk

A desk will be set up in the poster display area, managed by 12AFAP Poster Committee. You will be able to recognize them by their IDs.

Certificate

If you need a certificate for your poster presentation, then request for a note from the Poster Committee Session Chair after the poster session time on April 11, 2019. Submit the note to the Certificate Information Desk so a certificate can be released for you. Certificate release time will be on 11 April 2019, 13:00 to 18:00.